

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015 -2016

1. Details of the Institution

1.1 Name of the Institution

RANI BIRLA GIRLS' COLLEGE

1.2 Address Line 1

38,SHAKESPEARE SARANI

Address Line 2

City/Town

KOLKATA

State

WEST BENGAL

Pin Code

700017

Institution e-mail address

contact@rbgc.in

Contact Nos.

033-22875509

Name of the Head of the Institution:

Dr. Sunetra Sinha

Tel. No. with STD Code:

033-2283-5787/ 033-2287-5509

Mobile:

9830047458

Name of the IQAC Co-ordinator:

Dr. Nandita Chaudhuri

Mobile:

9830368159

IQAC e-mail address:

contact@rbgc.in

1.3 NAAC Track ID(For ex. MHC0GN 18879)

WBC0GN13890

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/05/RAR/003

1.5 Website address:

www.rbgc.in

Web-link of the AQAR:

No separate weblink

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.60	2009	June 2009 to June 2014
2	2 nd Cycle	B	2.70	2015	March 2015 to March 2020
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

18/12/2009

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2014 -2015 after 2nd cycle Accreditation submitted on (15/10/2015)
- ii. AQAR 2015 - 2016 after 2nd cycle Accreditation submitted on (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central med Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Bachelor of Fashion & Apparel Design (BFAD)

1.11 Name of the Affiliating University (for the Colleges)

University of Calcutta

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

Faculty

Non-Teaching Staff

Students

1

Alumni Others

1

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

NA

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- i) Planning and implementation of infrastructural improvements in College and upgradation of laboratories
- ii) Joint programmes with Shri Shikshayatan College, Bhagirathi Neotia Woman and Child Care Centre under Neotia Hospital and Sukanya Project with Kolkata Police, West Bengal.
- iii) Monitoring institutional activities.
- iv) Preparation of AQAR.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
i) Enhancement of sports equipments	Sports equipments bought with funds allocated by RUSA
ii) Training students in self-defence.	A Self-defence programme conducted in College by Kolkata Police under the 'Sukanya Project'.
iii) Organization of extension activities	A team of students and faculty visited an Old-age Home, St. Catherine's , Kidderpore, Kolkata.
iv) Joint student-seminars with other colleges.	A student-seminar was organised jointly with Sri Shikshayatan College, Kolkata.
v)The system of collecting feedback from parents	Feedback received from parents regarding the curriculum followed in College..
vi) Remedial class for slow learners	All remedial classes have been documented.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

AQAR is placed and discussed in the meetings of the IQAC and necessary suggestions made by members are inducted.

Activities for which policy decisions are needed are placed before the Governing Body for approval.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	12	0	3	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	2	0	0	2
Certificate	0	0	0	0
Others	0	0	0	0
Total	14	0	3	2
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	0
Trimester	0
Annual	12

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	19	10	07	0	6

2.2 No. of permanent faculty with Ph.D.

09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	10	0	0	0	0	5	0	6	10

2.4 No. of Guest and Visiting faculty and Temporary faculty

15	01	10
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	8	10
Presented papers	3	5	0
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Departmental seminars, student seminars, educational tours, field visits, mock-tests and industrial tours.

2.7 Total No. of actual teaching days during this academic year

205

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Following rules of Calcutta University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

1	0	1
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as member of Board of Study/Faculty/Curriculum Development workshop

2

2.10 Average percentage of attendance of students: 75%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.(HONS)	113	NA	4.42%	79.6%	2.7%	86.72%
B.Sc (HONS)	25	NA	12%	84%	4%	100%
B.A/B.Sc (GEN)	67	NA	0	5.9%	31.34%	37.24%
B.FAD	19	NA	57.9%	31.6%	10.5%	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

All departments are required to submit to the IQAC at the end of the academic session the details of departmental activities undertaken during the session and the proposed plan of activities for the coming session in a structured format circulated by the IQAC. Students' assessment of teachers and institution is obtained through a structured questionnaire which is also effective for evaluating the teaching-learning process. Feedback from parents and students regarding curriculum is also taken.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	NIL
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	01
Others	NIL

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	3	4	0	3
Technical Staff	1	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encouraging the faculty to undertake FDP, MRPs and to present research papers in seminars/conferences;

Ensuring that proposals for seminars are prepared and submitted to the UGC for financial assistance;

3.2 Details regarding major projects : NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	2	2	0
Outlay in Rs. Lakhs	0	1,90,000/-	2,80,000/-	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	1	
Non-Peer Review Journals	1	2	9
e-Journals	0	0	0
Conference proceedings	1	0	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : NA

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	09
Sponsoring agencies	NIL	NIL	NIL	NIL	College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year:

3.15 Total budget for research for current year in lakhs: NIL

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
						2

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them NA

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) NA

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: NIL

University level State level
National level International level

3.22 No. of students participated in NCC events: NA

National level University level State level
International level

3.23 No. of Awards won in NSS: NIL

National level University level State level
International level

3.24 No. of Awards won in NCC: NA

National level University level State level
International level

3.25 No. of Extension activities organized

University forum College forum 3
NCC NSS Any other 3

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

No major extension activity undertaken during the year.

- Visit to an Old-age Home, St. Catherine's, Kidderpore, Kolkata, before Christmas.
- Organizing a sale of products crafted by inmates of Ishwar Sankalpa, a rehabilitation home for destitute women and street children.
- Training of students in Each One Teach One project by an NGO – Save The Children.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2092sq.m	-	-	2092sq.m
Class rooms	15	-	-	15
Laboratories	5	-	-	5
Seminar Halls	1	-	-	1
No. of important equipment purchased (≥ 1-0 lakh) during the current year.		2	RUSA, College	

Others		-	-	
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4.2 Computerization of administration and library

The College office is well-equipped with computers. Necessary upgradation of software and hardware has been made. Laptops have been provided to accountants. Tally software has been introduced.

The work of Library automation is in progress. Cataloguing and Issue of books to students and faculty is done through SOUL 2.0 of INFLIBNET. Automated cataloguing with SOUL 2.0 is done (AACR2R). Circulation activities are going on through SOUL software.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	15,037		404	39,0818	15,441	
Reference Books						
e-Books	NLIST Program	5000		98517	-	1,03517
Journals	16	36,450	04	10,100	20	46,550
e-Journals	NLIST Program	5000				5000
Digital Database						
CD & Video	69		11	453	76	
Others (specify)						

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	59	4	10	7	1	1	12	0
Added	23	0	0	0	0	0	0	0
Total	82	4	10	7	1	1	12	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Teachers and students have easy access to computers and the internet within the College premises. Wi fi facility is available in some laboratories and the library and adjoining centre for zonal exam activities. All students receive computer training through the computer centre run by the College in collaboration with Webel Informatics Ltd.

4.6 Amount spent on maintenance in lakhs :

i) ICT	5.66 lakh
ii) Campus Infrastructure and facilities	50.18 lakh
iii) Equipment	3.83 lakh
iv) Others	1.14 lakh
Total :	60.81 lakh

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Members of the IQAC interact regularly with students to make them aware about the support services, especially when the new batch of students is admitted.

The IQAC ensures that the students taking admission in 1st year receive the prospectus containing details of student support services offered by the College.

There is also a Student Advisory Cell which monitors the student support services.

5.2 Efforts made by the institution for tracking the progression

Departments maintain contact with students graduating from the College.

A close student-teacher relationship is instrumental in keeping track of student progression.

The Alumni Association supplements the efforts made by individual Departments.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
734	-	-	-

(b) No. of students outside the state

4

(c) No. of international students

0

Men	No	%	Women	No	%
	-	-		734	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
724	3	2	2	1	732	704	15	4	11	0	734

Demand ratio

Dropout % 9.38

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

There is a Career Counselling Cell which maintains a good stock of current books for competitive examinations which are made available to students as and when required. The Cell gives necessary guidance to interested students in their preparation for competitive examinations. The cell holds seminars on career options available for students.

No. of students beneficiaries

70

5.5 No. of students qualified in these examinations

NET LET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

03 Career guidance programme organized.

- i) Workshop was held on How to Crack Different Competitive Examinations, organized by the Institute of Academic Excellence.
- ii) Seminar on Career Opportunities after Graduation by United World School of Business for Career Advancement of Students.

No. of students benefitted

43

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

1. Seminar-cum-workshop by Ishwar Sankalpa and Dr. Vineeta Kaul on There is no Health Without Mental Health.
2. Student Awareness created for application under Kanyashree Prakalpa of Government of West Bengal for financial assistance.
3. Seminar on Women's Empowerment and Lifestyle Management jointly with IQAC.
4. Encouraging students to purchase products crafted by the rehabilitation unit of Ishwar Sankalpa.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	06	
Financial support from government	14	
Financial support from other sources		
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs	: State/ University level	National level	International level
Exhibition:	State/ University level	National level	International level
	0	0	0
5.12	No. of social initiatives undertaken by the students	2	
5.13	Major grievances of students (if any) redressed: Nil		

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Women's empowerment through higher education and social consciousness.

Mission: To serve as an ideal educational institution imparting quality education for all round development of women.

6.2 Does the Institution have a management Information System

The institutional website is updated regularly, providing new information.

Information relating to all institutional aspects is systematically maintained and made available to all stakeholders.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The University recommended syllabi is followed by each faculty.

Co-curricular facilities are provided by the college such as sports, NSS, inter-college competitions and student seminars.

6.3.2 Teaching and Learning

Efforts are being made for greater use of modern teaching aids for effective teaching and learning. Remedial classes are held in addition to allotted classes in all departments, both for slow and advanced learners. The system of continuous assessment of students' performances also exists. Seminars and power point presentations by students are encouraged.

6.3.3 Examination and Evaluation

Internal examinations are held as per academic calendar of the affiliating University. In addition, class tests and other forms of continuous assessment system is followed in all courses of study. Prompt and transparent evaluation of answer scripts is ensured.

6.3.4 Research and Development

Encouragement to faculty to undertake doctoral research work due to which the number of faculty members awarded Ph.D. is increasing every year.

Faculty members are also undertaking MRPs with financial assistance sanctioned by the UGC.

All students of Final Year submit a research project on Environmental aspects as part of the Compulsory Environmental Science subject.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Collection of books and development of College Library is undertaken in each academic session by utilising UGC funds when received and from RUSA grant this year.

LCD projectors have been installed in 03 classrooms during 2015-16.

Two smart classes have been created. The College is a member of N-LIST, which is working under INFLIBNET that provides access to electronic books and journals

6.3.6 Human Resource Management

Optimum utilisation of human resource is achieved. The faculty members take classes in other departments in addition to classes allotted in respective departments wherever the curriculum demands inter-departmental co-operation.

Teaching and non-teaching staff also render their services in governance as members of various sub-committees constituted for the purpose.

Training programme in self-defence are conducted in college for students.

6.3.7 Faculty and Staff recruitment

Requisitions for faculty and staff recruitment are promptly submitted to the WB College Service Com. and to the Education Directorate whenever vacancies arise. Till such time permanent staff and faculty are recruited, the College makes necessary recruitments on purely temporary basis .

6.3.8 Industry Interaction / Collaboration

All departments do not have industry interaction as the College offers courses mainly in Humanities. However, the Department of Fashion & Apparel Design maintains close interaction with the garments and textile industries. Industrial visits are undertaken by the B. FAD department.

6.3.9 Admission of Students

Information related to admission is placed on college website and college notice boards. Students are admitted in strict adherence to eligibility criteria stipulated by the University for various courses, and also in compliance with the intake capacity permitted by the University. Online admission system has been introduced from the 2015-16 session. There is an Online Admission Committee to supervise online admission. Merit lists are published on the college website. Reservations are strictly followed as per State Government rules.

6.4 Welfare schemes for

Teaching	General Provident Fund
Non teaching	General Provident Fund and Free-ship for wards.
Students	Free medical check-up, Freeships, career guidance

6.5 Total corpus fund generated

nil

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done? No

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days? NA

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

No such reform initiated by the affiliating University in 2015-16. Meeting held by Calcutta University for feedback from Principals and Teachers' Council Secretaries of all affiliated colleges to discuss changes to be made in the evaluation process in the future years. Calcutta University has provision for review and post-publication scrutiny for students appearing in the UG examinations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Such effort is not applicable to this institution presently.

6.11 Activities and support from the Alumni Association

Students are acquainted with the members and activities of the Alumni Association.

6.12 Activities and support from the Parent – Teacher Association

No such association exists at present but guardian calls are held for conveying academic performances of students to parents.

6.13 Development programmes for support staff

No new programme for support staff could be undertaken in 2015-16.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Use of plastics and tobacco discouraged in the campus. Separate waste bins for bio-degradable and non-biodegradable products initiated by Nature Club. Proper disposal of wastes is ensured. Awareness is sought to be created regarding the need to save electricity and also on recycling through the Nature Club. Minimum use of AC in campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Please refer to section 2.1.5

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i) Programmes on women's empowerment.
- ii) Remedial classes for slow learners.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

The Nature Club of the college takes initiative for conservation of nature in college. Flower beds have been made and the college campus has been made tobacco and plastic free.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Students are motivated in co-curricular activities. Participation of students in inter-college competitions hosted by Media Houses and Brand Companies throughout the state.

Internal SWOC analysis is undertaken by eliciting responses from the staff.

Emphasis on class room interactions and remedial teaching, which is appreciated by parents.

8.Plans of institution for next year

To regularise student mentoring.

Every faculty to conduct at least two activities to enhance the teaching learning process.

To increase environmental awareness among students.

Name: Dr. Nandita Chaudhuri



Signature of the Coordinator, IQAC

Co-ordinator, IQAC
Rani Birla Girls' College
Kolkata

Name: Dr. Sunetra Sinha



Signature of the Chairperson, IQAC

Principal
Rani Birla Girls' College
38, Shakespeare Sarani
Kolkata -700 017

RANI BIRLA GIRLS' COLLEGE

ANNEXURE i

ACADEMIC CALENDAR OF ACTIVITIES –

SL. NO.	DATES	PROGRAMME
1.	28/07/2015	Orientation Programme, Department of Sociology.
1.	16/08/2015	Job Orientation Seminar – “HullaDek Recycling”: Department of Communicative English.
2.	21/08/2015	Inter-college Contest organised by Times Of India.
3.	22/08/2015	Invited Lecture on “Renaissance and French Revolution”.
4.	25/08/2015	Seminar on “There is no Health without Mental Health”
5.	25/08/2015	Seminar on “Womens Health and Hygiene”.
6.	25/08/2015	Craft exhibition by Ishwar Sankalpa
7.	27/08/2015	Seminar on “How to Crack Different Competitive Exams”.
8.	11/09/2015 to 20/09/2015	Mid-term Tests for B.A./B.Sc/BFAD/Major 1 st , 2 nd , and 3 rd Year.
9.	21/09/2015	Seminar on “Understanding Celluloid”: Jointly by Cine Club & Department of Journalism.
10.	22/09/2015	Design competition – DREAM WALL by ARTISAN organised by BFAD.
11.	03/10/2015	Workshop by NGO, Save The Children on “Each One Teach One”Project.
12.	03/10/2015 to 23/02/2016	Self Defence training of students by Kolkata Police, Lalbazar.
13.	05/10/2015 to 10/10/2015	Field Trip to Doars, Department of Geography.
14.	06/10/2015	Freshers' Welcome Programme.
15.	09/10/2015	Inter-College Competition by Ananda Bazar Patrika.
16.	20/11/2015	Workshop on “Immortality of the Soul”: Department of Philosophy.
17.	04/12/2015	Discussion on “Dalit Literature” by Literary Club.
18.	08/12/2015	Invited Lectures by Department of English.
19.	10/12/2015	Seminar on “Hindi NavjagaranaurBharatenduHarishchand ka Yogdan”: Department of Hindi
20.	11/12/2015	Annual College Picnic.

21.	15/12/2015	Talent Search Programme for 1st year students.
22.	18/12/2015	Workshop on Fabric Painting: Department of BFAD.
23.	22/12/2016	Wall Magazine "Kaliedoscope" inaugurated: Department of English.
24.	23/12/2015	Inter-College Competition by P.C. Chandra, a branded jewellery company.
25.	23/12/2015	Wall Magazine inaugurated on –" Nepal Earthquake: a Himalayan Tragedy".
26.	02/01/2016 to 13/01/2016	B.A./B.Sc/Major/BFAD Third Year Selection Exam.
27.	14/01/2016	Talk by Dr. Kathryn Harkup – "A for Arsenic: The Poisons of Agatha Christie"
28.	14/01/2016 to 17/01/2016	Field Trip to Malda, Department of Geography.
29.	01/02/2016 to 12/02/2016	B.A./B.Sc/Major/BFAD 2 nd Year Selection Exams.
30.	18/02/2016	Seminar on "The Scope of Geo Informatics in the Discipline of Geography".
31.	21/01/2016	Annual College Sports.
32.	23/02/2016	Celebration of International Language Day.
33.	25/02/2016	Educational excursion to Vivekananda Museum and Jorasanko Museum by Department of Education.
34.	01/03/2016	Annual College Day celebrated in College.
35.	07/03/2016 to 18/03/2016	B.A./B.Sc/Major/BFAD 1 st Year Selection Exam.
36.	29/03/2016	Seminar on "Family: its influence on Education and Society": Department of Education.
37.	30/03/2016	Seminar on "Women in Society: Reality, Empowerment and Life Style Management".
38.	31/03/2016	Student Seminar: Department of Education jointly with Sri Sikshayatan College, Department of Education on "Contemporary Issues in Education".
39.	31/03/2016	Workshop on "Natural Dye".
40.	04/03/2016	Seminar on "Walking Down Memory Lane: A Critical and Factual Analysis of Childrens' Literature.

ANNEXURE ii

FEEDBACK ANALYSIS

STUDENTS' FEEDBACK ON TEACHERS:

Every year the students of Final Year are given the opportunity to provide a feedback on teachers. Every student is given a form and evaluation of the teacher is done on a ten-point scale. This helps the College to maintain a record of academic performance and the teachers can understand their drawbacks and rectify their limitations suitably.

STUDENTS' FEEDBACK ON THE INSTITUTION:

Students were given a feedback form to evaluate their College on a five-point scale. The result of the feedback showed that the College had certain merits and limitations. Most of the students considered the location of the College as an advantage. A majority of students felt that they had benefitted from extra-curricular activities. Canteen facility was regarded as satisfactory. The library of the College was regarded as good for its collection of books, reading facility and issuing procedure of books. Most of the students appreciated the role of the teaching faculty. The students wanted improvements in – (i) health care facilities (ii) sanitation provisions (iii) more scope for sports.

CURRICULUM FEEDBACK BY STUDENTS AND PARENTS:

A feedback was taken from students of the Department of Geography and Education and their parents regarding the curriculum. 80% of the students were of the opinion that the curriculum was followed correctly and theoretical, conceptual explanations were done appropriately. 90% students felt that assessments were adequately made and the library was adequately equipped. Students suggested that the infrastructure of classrooms required improvement and the library should be enhanced. More study materials and reduction of topics in the curriculum was favoured by the students. All the parents stated that they were aware of the performance of their wards. They were aware of the mode of teaching. 74% said that they were in communication with the Institution and favoured the holding of remedial classes. Parents commented that the College provided a good curriculum and they were satisfied with the guidance provided to their wards but infrastructure of the College required improvement.

SWOC ANALYSIS:

Teachers and Office Staff provided an analysis of Strength, weakness, opportunities and challenges related to the College. The strength of the College was its good location and the availability of a variety of courses. Insufficient space was the main weakness of the College. Establishment of a second campus would help in increasing the opportunities of the College. The College was partly successful in overcoming economical and familial disparities among students.

ANNEXURE iii

BEST PRACTICES:

Career Counselling Programmes:

The Career Counselling Cell of the College organised a Workshop with The Institute of Academic Excellence on – “How to Crack Different Competitive Examinations”. Another programme of this Cell was a Seminar on – “Career Opportunities After Graduation”.

Gender Sensitisation Programmes:

Seminar on Mental Health was organised by the Gender Sensitization and Awareness Against Sexual Harassment Cell titled – “There is no Health Without Mental Health”. Another Programme was a Seminar on – “Women in Society: Reality, Empowerment and Lifestyle Management” which was held jointly with IQAC.

Talent Search Programme:

This Programme was held for B.A./B.Sc/Major/BFAD 1st Year students. They were encouraged to exhibit their talents in different activities such as Just-a-minute, sit and draw, dancing, singing, non-fire cooking, Mehendi art and creative writing.

Joint Programmes:

Programmes have been held with other institutions. Students of the College have attended and completed a training programme in self-defence conducted by Kolkata Police, Lalbazar in the College under the Sukanya Project. A students’ seminar was held jointly between Department of Education, Rani Birla Girls’ College and Shri Shikshayatan College, Department of Education, on “Contemporary Issues in Indian Education”. Bhagirathi Neotia Hospital for Women and Child Care Centre also held a programme jointly with IQAC of the College on “Lifestyle Management for Modern Women”.

Remedial Classes:

Remedial classes are held regularly in the different Departments to encourage weak students and help them to improve in their academic performance. Classes are documented in a record book so that the total number of remedial classes can be easily determined. Help is also given to advanced learners so that they can make better progress in their studies.

Improvement in Infrastructure:

Toilet facility of the College has been improved by increasing the number of toilets. Canteen infrastructure has also been improved by providing new furniture. More sports equipments have been procured. Facilities for use of power point presentations for teaching and learning have been increased. Number of books in the Library has also increased. This has been possible by utilising the grants under the RUSA scheme for infrastructural upgradation.